

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
November 15, 2016

The Board of Education of Jordan School District met in study and closed sessions and a special Board meeting on Tuesday, November 15, 2016, beginning at 4:08 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

STUDY SESSION

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
G. Norma Villar, Consultant, Student Intervention Services
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Traci Mariano

President Pulsipher presided and conducted. The Board of Education met in a study session to discuss the following:

A. Ends Policies and Student Achievement

Mrs. Laura Finlinson, administrator of Curriculum and Staff Development, and Mr. Clyde Mason, director of Evaluation, Research, and Accountability, presented Board members with recommended revisions to Ends Policy E401 *Student Achievement*, and a draft Appendix referenced in the policy entitled: *Academic Growth Evaluation and Monitoring Criteria*.

Board members discussed the policy revisions and draft Appendix and made recommendations for corrections or changes to improve clarity.

President Pulsipher asked to have policy E401 and the Appendix brought before the Board for approval at the November 22, 2016, Board meeting.

Board members continued the discussion about the creation of an Ends policy related to providing a safe learning environment for students and criteria that should be included in the policy. Mr. Thomas, administrator for Auxiliary Services, was asked to bring a list of the online sources for District safety measures for review and possible inclusion as website links in the policy. Mr. Thomas stated that Mr. Lance Everill, staff assistant for Facilities Services, will be presenting information about the District's comprehensive safety and security plan at the Board meeting on November 22, 2016, and this information may assist the Board in developing the Ends policy.

President Pulsipher asked to have this discussion continued at the November 22, 2016, study session.

At 5:05 p.m., the meeting adjourned. The Board convened in a Special Board meeting.

SPECIAL BOARD MEETING

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
G. Norma Villar, Consultant, Student Intervention Services
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Heather Reich
Traci Mariano
Randy Sant, RDA Consultant for Riverton City

President Pulsipher presided and conducted. She welcomed those present.

I. Special Business

A. Recommendation to Approve Amendments to Riverton City CDA

Mr. John Larsen, business administrator, said he was contacted by Mr. Randy Sant, RDA consultant for Riverton City, who informed him that the developer had some concerns about vagueness of terms in the Riverton City CDA agreement with Jordan School District. Mr. Larsen discussed the recommended clarifications and presented the agreement for Board approval.

Public Comment

No patrons requested to address the Board regarding this Special Business item.

MOTION: It was moved by Matthew Young and seconded by J. Lynn Crane to approve amendments to Riverton City CDA agreement. Motion passed with a unanimous vote.

B. Consideration to Approve Revisions to Board Policy

1. **GP 104 Board Officers**
2. **GP 108 Meeting Planning and Agenda Planning Schedule (Appendix)**
3. **GP 118 Midterm Vacancies on the Board**

President Pulsipher stated that these policies were reviewed in detail during prior study sessions and were ready for Board approval.

Public Comment

No patrons requested to address the Board regarding this Special Business item.

MOTION: It was moved by Janice L. Voorhies and seconded by Matthew Young to approve revisions to Policies GP 104 *Board Officers*, GP 108 *Meeting Planning and Agenda Planning Schedule (Appendix)*, and GP 118 *Midterm Vacancies on the Board*. Motion passed with a unanimous vote.

At 5:13 p.m., the meeting adjourned. The Board returned to study session.

STUDY SESSION, Continued

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
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G. Norma Villar, Consultant, Student Intervention Services
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Heather Reich
Traci Mariano

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

B. Recap on Cost of 2016 Summer Projects

Mr. Scott Thomas, administrator of Auxiliary Services, reviewed the costs associated with summer 2016 capital projects, noting that many came in under budget. Appreciation was expressed to Mr. Dave Rostrom, director of Facility Services, and his department personnel for the oversight they provide on District construction/remodel projects. It was noted that his team has been extremely diligent in reviewing all change orders for necessity and has saved the District over \$100,000 this year alone. It was recommended that a Fun Fact Friday be written to share this news with the public.

C. Proposed Traditional, Year-round and AB Calendars for 2017-18 School Year and Tentative Traditional and Year-round Calendars for 2018-19 and 2019-20

Dr. Anthony Godfrey, associate superintendent, reported the Calendar Committee's proposal to address the Board's request to avoid a July 25 school start date for year-round students. He stated that the

recommendation would move the professional development day scheduled for mid-January 2018 to July 25, 2017, for A, B, and C tracks and to Tuesday, August 15, 2017, for D track. This change makes it possible for students to begin school on July 26. He noted that Mrs. Leavitt sent this proposal to the members of the Calendar Committee with instructions that if this change was not acceptable or if members had suggestions for other alternatives, she would schedule a time for the Committee to meet. He said all Committee members were in favor of the proposed change.

Mr. Young expressed disappointment that this was the only option discussed by the Committee. He said it was his understanding that the Board's instructions were for the Committee to meet and present alternatives to the July 25 start date. He requested to have policy D207 *Calendar Development* reviewed at the next Board meeting.

President Pulsipher stated that Board members need to decide between the original year-round calendar that has a start date of July 25 and Dr. Godfrey's current proposal to move the professional development days to July 25 which allows students to start on July 26.

Mrs. Whitelock noted that parents and grandparents have both said they do not want students to start on July 25 and she is not in favor of a calendar with that start date. She added that in her service on the Board she has always felt strongly that children and parents are the District's customers and their needs come first.

Dr. Godfrey offered a suggestion to allow teachers one of two alternative start dates. The start date for teachers could be moved from July 19, 2017, to July 18 and this would allow them to take July 25 off, or if they choose, they could start on July 19 and work on July 25.

Ms. Vicki Olsen, JEA president, said Dr. Godfrey's latest recommendation was an excellent suggestion and added that she asked teachers for input about how they felt about starting school on July 25 and about the professional development day in mid-January. She said teachers wanted the Board to be aware that the January professional development day is one day where all year-round teachers are in the school at the same time which allows them to collaborate with each other and to review current student data.

President Pulsipher said it appears it is a consensus of the Board to have the 2017-18 calendar start on July 26 and to allow teachers the option of starting on July 18 and having July 25 off, or starting on July 19 and working on July 25. She asked Dr. Godfrey to bring the proposed 2017-18 calendar with his recommended changes and the tentative 2018-19 and 2019-20 calendars to the Board for final approval at the November 22, 2016, Board meeting.

D. Review of Employee Leave Requests and Policies

Mrs. Laura Finlinson, administrator of Curriculum and Staff Development, requested that the Board give the administration direction on the number of sabbatical and educational leaves they will allow for the 2017-18 school year, noting that policy states "up to four" for each type of leave. Board members discussed the value to the District of providing this type of leave to licensed employees.

Mrs. Pulsipher called for a motion.

MOTION: It was moved by Janice L. Voorhies and seconded by J. Lynn Crane to direct the administration to allow up to four qualifying sabbatical leave applications and up to four qualifying educational leave applications. Motion passed with a unanimous vote.

At 5:56 p.m., the meeting adjourned. The Board convened a special meeting with legislators and elected officials.

LEGISLATOR'S NIGHT: Discussion in Preparation for the 2017 Legislative Session

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
(Richard S. Osborn, Board Member, excused)
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Heather Reich
Traci Mariano
Dawn Ramsey, Director, Region VI PTA
Darrell Robinson
Bryce Dunford

Legislators and elected officials in attendance:

Wayne Harper, District 6, Utah State Senate
Lincoln Fillmore, District 10, Utah State Senate
Howard Stephenson, District 11, Utah State Senate
Dan McCay, District 41, Utah House of Representatives
Kim Coleman, District 42, Utah House of Representatives
Brittney Cummins, District 6, Utah State Board of Education

President Pulsipher presided and conducted. She welcomed those present and excused Board Member Osborn from the meeting. The Board of Education met with legislators that represent constituents within the boundaries of Jordan School District. The following is a summary of the discussion:

1. Committee Reports

Board members provided legislators with a brief review of the activities of the Board's Finance, Facilities, Charter School, and School Community Council Committees and also provided information about the activities of the Licensed Educator Compensation Task Force and the District's plan for a competency-based grading pilot program.

2. Review of Assistance during 2016 Legislative Session and Expression of Appreciation

Mrs. Voorhies expressed appreciation to the legislators for their efforts during the 2016 legislative session that directly benefitted Jordan District and education in general.

3. Legislative Priorities for Jordan School District

Board members shared a number of items with legislators they felt should be given priority in the upcoming 2017 legislative session. These included funding for teacher leaders, the continued effort to improve the sharing of charter student information, professional development funding for competency-

based grading, revision of the law related to replacing a school board member, school grading effectiveness, funding of the WPU, and technology grants.

Legislators thanked Board members for the time they spend each year participating in the legislative process and said their presence during the sessions is always noticed. Senator Stephenson added that the Jordan Board can be proud of the job they have done in adjusting to the loss of revenue with the District split and for the quality of education they are providing to District students.

At 7:25 p.m., the meeting adjourned. The Board returned to study session.

STUDY SESSION, Continued

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
(Richard S. Osborn, Board Member, excused)
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Heather Reich
Traci Mariano
Dawn Ramsey, Director, Region VI PTA
Darrell Robinson
Bryce Dunford

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

E. Annual Review of Student Housing Needs and the Potential Impact on School Calendars, Schedules, and Boundaries for 2017-18

Dr. Anthony Godfrey, associate superintendent, conducted a review of student housing needs. He discussed current school populations, required boundary changes needed for the opening of two new elementary schools in the fall of 2017, optional boundary changes, the boundary change process and timing, and calendar options for year-round schools.

Dr. Godfrey reviewed the status of the current short-term year-round schools, Falcon Ridge, Butterfield Canyon, and Herriman Elementary Schools, noting that current enrollments make it possible for these schools to remain on a traditional calendar for at least one more year. He discussed the two new elementary schools opening for the 2016-17 school year and the boundary changes that will be necessary, noting that realignment of boundaries may affect the following schools: Butterfield Canyon, Daybreak, Eastlake, Herriman, Midas Creek, Silver Crest, and Welby Elementary Schools.

Dr. Godfrey also reviewed optional boundary changes for secondary schools in the Copper Hills and West Jordan Feeder Systems and discussed options that could be implemented in the Bingham, Herriman, and Riverton Feeder Systems to avoid boundary changes such as having teachers teach a seventh period, adding additional portables, and adding a third lunch.

Dr. Godfrey sought direction from the Board about how they would like to proceed with boundary changes and school calendars. The Board asked to have boundary options presented at the next study session for the two new schools opening in 2017. The Board also asked Dr. Godfrey to prepare a survey for parents at Fox Hollow, Hayden Peak, and Elk Meadows Elementary Schools to assess interest in having a boundary change that would result in moving from a year-round to a traditional calendar. Mrs. Pulsipher recommended preparing to move Monte Vista to a traditional calendar because of parental support for this change. The Board requested the administration put together a statement to the effect that the Board anticipates waiting until new schools are constructed before making boundary changes at the secondary level, but that student housing needs will continue to be reviewed annually.

F. Board Committee Reports

Mrs. Whitelock said the Copper Hills community reached out to the Facilities Committee with a request to increase the student parking by purchasing a piece of property somewhat adjacent to the school for a parking lot. She noted that the property is owned by a credit union and the owners are willing to lease the property to the District for \$32,000 per year; however the Board would need to consider the cost to pave and stripe the additional 87 stalls plus the cost of constructing ADA compliant sidewalk access to the school. She said it is the Facilities Committee's recommendation that this request not be approved considering the cost of this project. Board members agreed with Mrs. Whitelock and agreed that a solution needs to include having more students at all District high schools carpool in order to reduce the parking congestion at these schools.

Mrs. Atwood reported that six School Community Council trainings were held and attendance included 53 principals and 73 parents. She said the meetings were successful and very beneficial to all who participated.

Mrs. Voorhies reported that a restructuring of the Western Growth Coalition took place and Mayor Applegarth (Riverton City) was chosen as chairman. The group will be holding lunch meetings on the second Monday of each month and one of the goals the Coalition wants to accomplish is to help Mayor McAdams and the County Council by providing input about the future of the Mountain View Corridor.

Mr. Young stated that the State Office of Education released the audit and a copy was made available to Board members. He also noted that staff members have been reviewing the audit and at the appropriate time, the contents of the audit will be discussed and addressed.

Mrs. Pulsipher stated that the Jordan Education Foundation held a training meeting with a national consultant to assist them in being more productive and they are looking at refining the Foundation's purpose and mission statement. The hope is that a restructuring of committees will make the Foundation more effective. Mrs. Pulsipher reported some of the upcoming Foundation activities such as Christmas for Kids (partnership with Gordman's), Super Bowl of Caring, Outstanding Educator nominations, etc. Mrs. Pulsipher reminded Board members that the annual conference of the Utah School Boards Association will be held January 5-7, 2017, at Little America. She noted that USBA will be electing a president and vice president this year from the single district regions and stated that if any Board member is interested in running for either of these positions, she had information she could provide to them. Mrs. Pulsipher said after the November election results are finalized on Tuesday, November 22, orientation sessions will be scheduled for the new members of the Jordan Board and that existing members are invited to attend as well. She noted that USBA also has a new Board member orientation scheduled for December 3, 2016, in Provo, and new Board members will be receiving more information about the training at a later date.

At 9:20 p.m., the meeting adjourned.

MOTION: At 9:25 p.m., it was moved by Matthew Young and seconded by J. Lynn Crane to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
(Richard S. Osborn, Board Member, excused)
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Board Attorney, Burbidge & White
Jill Durrant, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel, property, and potential litigation. The closed session discussion was recorded and archived.

MOTION: At 10:34 p.m., it was moved by Janice L. Voorhies and seconded by Jen Atwood to adjourn the meeting. Motion passed with a unanimous vote.

JL/jc

[Minutes approved 12-13-16]