

**KANE COUNTY HUMAN RESOURCES SPECIAL SERVICE DISTRICT
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KANE COUNTY HOSPITAL
REGULAR BOARD MEETING**

Date: July 5, 2016

Place: KANE COUNTY HOSPITAL BOARD CONFERENCE ROOM
355 NORTH MAIN STREET
KANAB, UTAH 84741

TIME: 7:00 p.m.

Members present

Chad Szymanski, Chairperson; Ben Beckstead, Vice-Chairperson; Karen Alvey, Secretary; Carol Sullivan, Ed Browning, Jeff Mosdell, and Derrill Adair

Ex-Officio Member

Administrator Sherrie Pandya

Staff Present

Stephen Howells, CFO; Charlene Kelly, Nursing Department; Laurali Noteman, Human Resources; Dr. Bowman, and D'Asia Hardy, H.I.M Clerk

Guest Present

Mr. Leigh

Meeting called to order by Chairperson Chad Szymanski at 7:00 p.m. at Kane County Hospital Conference Room 355 North Main Kanab, Utah 84741

Mr. Szymanski welcomed everyone.

Ms. Alvey moved to approve the minutes as corrected for the regular board meeting on June 14, 2016 with a second by Mr. Beckstead. All in favor-motion carried.

County Commission Business

Not present

Auxiliary Business

Nothing to report

Medical Staff Report

Dr. Bowman asked that board to approve Dr. Jared Hammer as courtesy staff. If approved he will work occasional emergency room shifts. Dr. Bowman reported that Dr. Hammer's name was given to him by Revere.

Ms. Alvey moved to approve courtesy staff privileges for Dr. Jared Hammer with a second by Mr. Mosdell. All in favor-motion carried.

Dr. Bowman also reported that Dr. Tomco will probably not be back this year. He is busy with his Clinic and will not have time to work here.

Nursing Department Report

Ms. Kelly reported there was 306 emergency room patient for the month of June, and only nine of those patients were transferred out.

Ms. Kelly also announced that the HCHAPS scores were back. She stated that they are still down. She asked the board if they had any ideas on how to improve them. Discussion followed regarding how the data was collected. The board felt that making sure patients got a follow up call after their stay with us would help improving the scores. The board also thought it might be a good idea to mail a card to the patients that do not answer the follow up calls that let the patient know where to call if they have any questions regarding their care.

Ms. Kelly stated that she is down two nurses. Ms. Kelly reported that she did have an interview today for a nursing position with a former employee and is just waiting to see if they take the offer.

Human Resources and Public Relations Report

Ms. Noteman reported that the Healing Arts Reception will be this Thursday at 5:30pm. She also reported that there will also be a CHNA meeting on Thursday at noon.

Ms. Noteman announced that there should be an article in the newspaper this coming week about Shan Shan the comedian coming to the long term care unit.

She also stated that she is still working on the website. There is only a few more things to complete. She asked the board members and doctors to provide a short bio about themselves so she can use it on the website.

Ms. Noteman also reported that she will be ordering flu shots again in the next week or two and she needs to get a count of how many she will need to order.

Ms. Noteman announced that they are looking into upgrading the time and attendance software as the one they have now has been having a lot of issues. They are unsure of the exact cost at this time.

Finance Report

Mr. Howells stated that the month of June has been a good month. The revenue is up and expenses are favorable. He also reported that the A/R days are at 62.

Committee Reports

Finance Committee: Mr. Beckstead stated that the finance committee talked about how much the hospital wanted to subsidize in the recruitment of the new physician. The finance committee agreed that they felt \$50,000 would be a fair number. Discussion followed regarding the amount that they wanted to subsidize and the contract they are putting together for Dr. Hollingshead. It was discussed that if they cannot get the contract together with Revere by the next meeting the board might want to consider hiring him themselves. The board asked Ms. Pandya to send the contract that has been made to Revere to have them sign it to try to speed up the process. More discussion followed regarding the contract.

Administration Recommendations and Report

Action Items

Ms. Pandya presented the updated Medical Staff Bylaws and the rules and regulations packet to the board to look over and approve.

Mr. Beckstead moved to approve the updated Medical Staff Bylaws and the rules and regulations, with a second by Ms. Alvey. All in favor-motion carried.

Ms. Pandya announced that in 2013 the hospital bought new patient monitors with the plan to upgrade the “brains” of the monitors as soon as the new technology was approved by the FDA. The new technology, called Bene Vision has now been approved and is now available to the hospital if the board would like to get it. Discussion followed regarding what Bene Vision can do and what would all be included in the purchase of them.

Ms. Sullivan moved to approve the purchase of Bene Vision for \$108,000 with a second by Ms. Alvey. All in favor-motion carried.

Ms. Pandya stated that the mattresses need to be replace. She reported that they have been looking at samples and bids for about a year and think that the Ergozone gel mattresses are the best for the patients. The mattresses cost \$1,275 per mattress. The total cost will be \$31,875.

Ms. Alvey moved to approve the purchase of the Ergozone gel mattresses for \$31,875 with a second by Mr. Beckstead. All in favor-motion carried.

Ms. Pandya reported that it is time to renew the yearly contract for meaningful use with Cerner. Discussion followed on what Cerner does for us regarding meaningful use.

Ms. Alvey moved to approve the contract for meaningful use with Cerner for \$27,000, with a second by Mr. Mosdell. All in favor-motion carried.

Mr. Browning reported that it had come to his attention that the lab was having issues with the system that checks if ABNs are needed for Medicare patients. Ms. Pandya stated that it is something that Cerner has to update. She also stated that the lab has another system they can use to check the ABNs until that happens and that the lab is aware of this other system.

Discussion Items

Ms. Pandya stated that the Family Healthcare Clinic of St. George is applying for a grant to open a 40 hour a week clinic in Kanab. They would like the hospital to write a letter of support for their grant. The board discussed whether they should write a letter of support and decided that they did not want to support the Family Healthcare Clinic. They feel that this new clinic is redundant because the Revere Clinic already provides the same care this new clinic will be providing, and feel that it may hurt the providers that have been working in the Kanab area.

Other

Mr. Browning and Ms. Sullivan stated that it has come to their attention that there is an employee who is encouraging other employees to go work for Page on hospital time. They stated that they would like to see if it was possible to make a rule that employees cannot look at other jobs or

encourage other employees to leave the hospital while on the clock. It was mentioned that this employee might be getting compensated for recruiting other people to work for Page. If that is the case the board said that this employee is not in compliance with the no soliciting at work rule and needs to be addressed. The board left Ms. Kelly in charge of addressing the situation.

Ms. Alvey moved to adjourn the meeting at 8:25 p.m. at Kane County Hospital Conference Room 355 North Main Street Kanab, Utah 84741 with a second by Ms. Sullivan.

Mr. Chad Szymanski, Chairperson

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