

MOUNTAIN GREEN SEWER IMPROVEMENT DISTRICT

5455 West Old Highway Road, Mountain Green, Utah

Agenda for Wednesday, April 6, 2016

Board of Trustees Meeting starting at 7:00 PM

Meeting to be held in Open Public and Closed Sessions

The Board may choose to go into a Closed Session at any time by making a motion and Public announcement, and then achieving a 2/3 vote approval with recordation of votes

- I. Welcome, Introductions, Invocation
- II. Public Comment Period
- III. Business Items

1) Discussion/Decision: Transfer funds to PTIF accounts

- The main operations checking account has reached a balance of about \$165,000 which is our marker as a time to transfer funds. Optimally, we try to keep the balance on this account between \$90,000 and \$150,000.
- We should transfer \$30,000 from the main checking account into PTIF 248 Existing Residents Funds for New Sewer Facility, which would bring that account balance to about \$325,000. Estimated existing resident's responsibility for the new plant is around \$1,850,000.
- We should transfer \$30,000 from the main checking account into PTIF 4668 Replacement (Depreciation) Funds, which would bring that account balance to about \$345,000. Current approximate system value is \$6,700,000.
- Does the Board approve transferring \$30,000 from the Main Checking account into the PTIF 248 account, and \$30,000 from the Main Checking account into the PTIF 4668 account?

2) Discussion: The new truck has been ordered.

- On March 2, 2016 the Board approved the purchase of a new truck for the District with a maximum budget of \$30,000.
- The purchase order for the new truck was placed on March 7, 2016 for a total price of \$27,627.75.
- The final truck ordered is a white 2016 Ford F250 Super Duty 4x4, four door, short bed, with tow and snow plow packages, extra heavy duty alternator, backup alarm, backup camera, up fitter switches; 23" installed amber roof light and free delivery to MGSID.
- The truck must be ordered and can take up to ten weeks for delivery.
- On delivery and inspection the District will issue a check for payment in full.

3) Discussion: District Operations ~ March 2016

- The 2015 Municipal Wastewater Planning Report has been submitted to the Utah Department of Environmental Quality with the Board requested changes.
- The auditors from Wood Richards were in the office on March 17 to begin collecting data for the 2015 audit and are almost finished. They will be at the May 4 Board Meeting to present their report.

- The 2015 Payroll Transparency Report was uploaded to the Utah Auditor's Transparency website on March 22, 2016. It was due by March 31. The final 2015 Year End Transparency report will be uploaded after the annual audit is complete, before June 30, 2016.
- The first quarter 2016 Developer's reimbursements have been sent out with \$6,912 for two lots in the Cottonwoods and \$17,280 for five lots in Rollins Ranch. There are about 104 lots left representing around \$359,000 in reimbursements remaining in the Cottonwoods (47), Northside Creek (22), Rollins Ranch (22) and Whisper Ridge (13) before all of the advanced funding has been refunded.
- The frozen gas feed line at the chlorine basin is back in operation.
- Effluent water continues to measure well within state requirements and removed over 89% of BOD and 93% of TSS in February. E-Coli bacteria registered at only 5 organisms per 100 milliliters.

4) Discussion: District Statistics as of March 31, 2016

- Comparison of the number of Impact Fees received to date.
 - **2016 = 15** Impact Fees
 - **2015 = 10** Impact Fees
 - **2014 = 14** Impact Fees
 - **2013 = 28** Impact Fees

ERU STATUS

<i>ERUs Billing</i>	ERUs Under Construction	ERUs Connected	ERUs Committed But Not Activated	WILL SERVES Committed
979	72	+ 1,002.5	+ 341	= 1,415.5

TOTAL ERUs CONNECTED LAST SIX MONTHS RUNNING

	OCT 2015	NOV 2015	DEC 2015	JAN 2016	FEB 2016	MAR 2016
CONNECTED	981	985	993	995	998	1003
% OF CAPACITY	54.5%	54.7%	55.2%	55.3%	55.4%	55.7%

District requirements on Upgrade: Option Study @ 70% (1,260); Design @ 80% (1,440); Build @ 90% (1,620)

MGSID BANK STATEMENTS

STATEMENTS ENDING	MAIN OPERATIONS CHECKING	\$3,456 EXPANSION ACCOUNT	\$5,271 EXPANSION ACCOUNT	BANK TOTALS
March 31, 2016	\$165,927	\$45,825	\$81,718	\$293,470
PTIF 248 EXISTING RESIDENT'S FUNDS FOR PROPOSED NEW SEWER FACILITY	PTIF 4667 EMERGENCY FUNDS	PTIF 4668 REPLACEMENT (DEPREICIATION) FUNDS	PTIF 4598 EXCESS EXPANSION (IMPACT FEE) FUNDS	FUND TOTALS
\$300,480	\$151,343	\$319,978	\$124,191	\$895,992

TOTAL CASH \$1,189,462

OPERATIONS INCOME & EXPENSE STATEMENT

YTD ~ January 1, 2016 through March 31, 2016

INCOME

Monthly Service Fees	\$ 109,054
Late Fees	\$ 132
New Lateral Inspections	\$ 1,500
Other Income	\$ 153
Taxes Income	\$ 4,321
Interest Income	\$ 489
TOTAL INCOME	\$ 115,649

EXPENSE

Administration	\$ 36,357
Operations	\$ 11,417
Depreciation	\$ 40,500
TOTAL EXPENSE	\$ 88,274

NET INCOME \$ 27,375

IMPACT FEE/EXPANSION INCOME	\$ 39,484
EXPANSION ACCOUNT INTEREST	\$ 92
EXPANSION EXPENSES	\$ 0
DEVELOPER REIMBURSE	\$ 0
NET EXPANSION INCOME	\$ 39,576

- 5) Discussion/Decision: Review and approval of the March 2, 2016 Minutes.
- 6) Discussion: The next scheduled Board Meeting will be on Wednesday, May 4, 2016 at 7:00 PM
- 7) Motion to Adjourn